



## **HUMAN RESOURCES AND COUNCIL TAX COMMITTEE**

**DATE:** Thursday, 25 February 2021  
**TIME:** 7.30 pm  
**VENUE:** Meeting to be held pursuant to Statutory Instrument 2020/392. Live stream will be available via <https://www.tendringdc.gov.uk/livemeetings>

**MEMBERSHIP:**

<b>Councillor Chapman (Chairman)</b>	<b>Councillor King</b>
<b>Councillor Griffiths (Vice-Chairman)</b>	<b>Councillor Knowles</b>
<b>Councillor Amos</b>	<b>Councillor Morrison</b>
<b>Councillor Calver</b>	<b>Councillor M Stephenson</b>
<b>Councillor Chittock</b>	

**Most Council meetings are open to the public and press.**

**Agendas and Minutes are published on the Council's website [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk). Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting. Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.**

**For further details and general enquiries about this meeting, contact Emma Haward Email [democraticservices@tendringdc.gov.uk](mailto:democraticservices@tendringdc.gov.uk) or Telephone on 01255 686 007.**

**DATE OF PUBLICATION: Wednesday, 17 February 2021**

## AGENDA

### **1 Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

### **2 Minutes of the Last Meeting (Pages 1 - 2)**

To confirm as a correct record, the minutes of the last meeting of the Committee, held on 26 November 2020.

### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

### **4 Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

### **5 Covid-19 and Staffing Matters Update**

The Committee will receive from the Human Resources & Business Manager an oral update on the Council's operational response to the Covid-19 pandemic and the related staffing matters.

### **6 Report of the Assistant Director (Finance & IT) & Section 151 Officer - A.1 - Formal Confirmation of Council Tax Amounts for 2021/22 following the Notification of the Precepts from the Major Precepting Authorities (Pages 3 - 8)**

To seek confirmation of the final Council Tax amounts for 2021/22 including the precepts issued for 2021/22 by Essex County Council, Essex Police and Essex Fire & Rescue Services.

### **7 Report of the Assistant Director (Partnerships) - A.2 - Pay Policy Statement 2021/22 (Pages 9 - 22)**

To present the Pay Policy Statement for 2021/22.

### **8 Report of Assistant Director (Partnerships) - A.3 - Workforce Update Report (Pages 23 - 30)**

To provide Members of the Human Resources Committee with an update on current staffing statistics.

**9**      **Exclusion of Press and Public**

The Committee is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 10 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12A, as amended, of the Act.”

**10**      **Exempt Minute of the Meeting of the Human Resources and Council Tax Committee held on 26 November 2020 (Pages 31 - 34)**

To confirm as a correct record the exempt minute of the meeting of the Committee held on 26 November 2020.

**Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Human Resources and Council Tax Committee is to be at 7.30 pm on Wednesday, 21 April 2021.*

